



Departmental Quarterly Performance Report

**Department Name: Capital Improvements Construction
Coordination**

Reporting Period:

FY 2002 - 2003

Qtr Ending 3/31/03

| | |
|---------------------------------------|----------------|
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Departmental Quarterly Performance Report

Department Name:

Reporting Period:

MAJOR PERFORMANCE INITIATIVES - Describe Key Initiatives and Status

Check all that apply

| | |
|--|--|
| <p>County Mgr. Priority (Circle One): <i>People</i> <i>Service</i> <u><i>Technology</i></u> <i>Fiscal Responsibility</i></p> <p><i>Describe initiative and provide status update</i> <i>Insert associated performance measures, if applicable, e.g.</i> Develop comprehensive capital improvement database to track core planning, design, and construction milestones and outcomes by funding source, department, and commission district. During the second quarter, CICC continued to identify database variables and create a framework incorporating electronic formats for contract documents as well as a capital financial capital information system for tracking contractual payment documentation. MCC work orders are now tracked through ADPICS to monitor the release of 7040 funds by department, vendor, and scope of work. A pilot of the capital improvement database will be tested in two departments before October 1, 2003.</p> | <p><input type="checkbox"/> Strategic Plan <input checked="" type="checkbox"/> Business Plan <input type="checkbox"/> Budgeted Priorities <input type="checkbox"/> Customer Service <input type="checkbox"/> ECC Project <input type="checkbox"/> Workforce Dev. <input type="checkbox"/> Audit Response <input type="checkbox"/> Other _____ (Describe)</p> |
| <p>County Mgr. Priority (Circle One): <i>People</i> <i>Service</i> <i>Technology</i> <u><i>Fiscal Responsibility</i></u></p> <p>Monitor core capital improvement project milestones and expenditures for budgeted projects. CICC continues to monitor hard and soft QNIP project expenditures by district and category on a monthly basis and to review project status on a bi-weekly basis with implementing departments. CICC reviews QNIP work orders for cost effectiveness and budget availability prior to the project's implementation (see attached spreadsheet on QNIP expenditures). CICC also monitors Impact Fee revenues and expenditures monthly by category and Impact Fee district (see attached spreadsheet). In addition, CICC maintains a FEMA project database tracking approval of project worksheets and total FEMA funding (see attached spreadsheet) as well as the status of FEMA projects via a GIS link to the County's My Neighborhood web portal.</p> | <p><input type="checkbox"/> Strategic Plan <input checked="" type="checkbox"/> Business Plan <input type="checkbox"/> Budgeted Priorities <input type="checkbox"/> Customer Service <input type="checkbox"/> ECC Project <input type="checkbox"/> Workforce Dev. <input type="checkbox"/> Audit Response <input type="checkbox"/> Other _____ (Describe)</p> |
| <p>County Mgr. Priority (Circle One): <i>People</i> <i>Service</i> <i>Technology</i> <u><i>Fiscal Responsibility</i></u></p> <p>Determine additional infrastructure needs and associated funding. CICC continues to work closely with Commission Districts to identify priorities for remaining QNIP 1, 2, and 3 funding and identify categories and districts reaching their budgeted allocations. CICC has also been working with OMB to identify QNIP 3 priorities and an associated FAMIS financial structure. Future issues include:</p> <ul style="list-style-type: none"> • the impact of incorporation and annexation on the expenditure of bond funds • the development of an unmet needs listing by category and district as current QNIP funding is fully utilized. | <p><input type="checkbox"/> Strategic Plan <input checked="" type="checkbox"/> Business Plan <input type="checkbox"/> Budgeted Priorities <input type="checkbox"/> Customer Service <input type="checkbox"/> ECC Project <input type="checkbox"/> Workforce Dev. <input type="checkbox"/> Audit Response <input type="checkbox"/> Other _____ (Describe)</p> |

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|---|--|
| <p>County Mgr. Priority (Circle One): <i>People</i> <u><i>Service</i></u> <i>Technology</i> <i>Fiscal Responsibility</i></p> <p>Provide contract management and monitoring for the Tree Canopy Replacement Program.</p> <p>During the second quarter, CICC has been working with vendors and DERM staff to prepare for the selection and purchase of trees for the 2003 events beginning April 21, 2003. See attached spreadsheet for tree purchases for calendar 2002 events by tree species.</p> | <p><input type="checkbox"/> <i>Strategic Plan</i></p> <p><input checked="" type="checkbox"/> <i>Business Plan</i></p> <p><input type="checkbox"/> <i>Budgeted Priorities</i></p> <p><input type="checkbox"/> <i>Customer Service</i></p> <p><input type="checkbox"/> <i>ECC Project</i></p> <p><input type="checkbox"/> <i>Workforce Dev.</i></p> <p><input type="checkbox"/> <i>Audit Response</i></p> <p><input type="checkbox"/> <i>Other</i> _____</p> <p>(Describe)</p> |
| <p>County Mgr. Priority (Circle One): <i>People</i> <u><i>Service</i></u> <i>Technology</i> <i>Fiscal Responsibility</i></p> <p>Minimize the adverse impacts of County infrastructure projects and provide relief to businesses adversely affected by such projects by making loans available to eligible applicants.</p> <p>On 3/11/03, CICC inspected an additional potential area of commercial disruption from infrastructure activity at US 1 from SW 232 Street and SW 266 Street. A town meeting was held on March 25 and an advertisement has been placed effective April 6 through May 21, 2003 announcing the availability of loans for affected businesses. Since the inception of the Loan Program, 9 loan applications have been received and 4 loans have been approved.</p> | <p><input type="checkbox"/> <i>Strategic Plan</i></p> <p><input checked="" type="checkbox"/> <i>Business Plan</i></p> <p><input type="checkbox"/> <i>Budgeted Priorities</i></p> <p><input type="checkbox"/> <i>Customer Service</i></p> <p><input type="checkbox"/> <i>ECC Project</i></p> <p><input type="checkbox"/> <i>Workforce Dev.</i></p> <p><input type="checkbox"/> <i>Audit Response</i></p> <p><input type="checkbox"/> <i>Other</i> _____</p> <p>(Describe)</p> |
| <p>County Mgr. Priority (Circle One): <i>People</i> <u><i>Service</i></u> <i>Technology</i> <i>Fiscal Responsibility</i></p> <p>Provide a more timely and efficient capital construction contracting process for non-controversial projects through the utilization of the Expedite Ordinance 00-104.</p> <p>During the second quarter, CICC processed 18 RTAs, 9 CAs, and 7 COs through the expedite ordinance; the total value of these actions was over \$42.9M. For a breakdown of actions and their values by department, see the attached spreadsheet.</p> | <p><input type="checkbox"/> <i>Strategic Plan</i></p> <p><input checked="" type="checkbox"/> <i>Business Plan</i></p> <p><input type="checkbox"/> <i>Budgeted Priorities</i></p> <p><input type="checkbox"/> <i>Customer Service</i></p> <p><input type="checkbox"/> <i>ECC Project</i></p> <p><input type="checkbox"/> <i>Workforce Dev.</i></p> <p><input type="checkbox"/> <i>Audit Response</i></p> <p><input type="checkbox"/> <i>Other</i> _____</p> <p>(Describe)</p> |
| <p>County Mgr. Priority (Circle One): <i>People</i> <u><i>Service</i></u> <i>Technology</i> <i>Fiscal Responsibility</i></p> <p>Provide a more equitable distribution of County work through the utilization of the A&E Equitable Distribution Program pool of A&E consultants pre-qualified by DBD.</p> <p>As of April 25, 2003, CICC processed 112 EDP PSA work orders for construction projects of less than \$1M to 93 firms. The attached spreadsheet compares the number, original awards and outstanding balances on the remaining Miscellaneous Consultant Agreements to the number and amount of EDP projects issued by department.</p> | <p><input type="checkbox"/> <i>Strategic Plan</i></p> <p><input checked="" type="checkbox"/> <i>Business Plan</i></p> <p><input type="checkbox"/> <i>Budgeted Priorities</i></p> <p><input type="checkbox"/> <i>Customer Service</i></p> <p><input type="checkbox"/> <i>ECC Project</i></p> <p><input type="checkbox"/> <i>Workforce Dev.</i></p> <p><input type="checkbox"/> <i>Audit Response</i></p> <p><input type="checkbox"/> <i>Other</i> _____</p> <p>(Describe)</p> |

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|--|--|
| <p>County Mgr. Priority (Circle One): <i>People</i> <u><i>Service</i></u> <i>Technology</i> <i>Fiscal Responsibility</i></p> <p>Provide a more equitable distribution of County work through the administration of the 7040 Miscellaneous Construction Contract.</p> <p>As of January 6, 2003, CICC assumed full responsibility for the coordination and administration of the 7040 MCC including vendor pre-qualification and the rotation of pre-qualified vendors from all construction trades. Applications for and approvals of MCC funding are accomplished on-line through the integration of the CICC MCC database, which has been open since November, 2002, with ADPICS. In the quarter ending on March 31, 2003, 166 work orders were issued to 9 departments releasing over \$5.5M from the \$236M MCC. The attached spreadsheet shows the distribution of releases and amounts awarded by department.</p> | <p><u> </u> <i>Strategic Plan</i></p> <p><u> x </u> <i>Business Plan</i></p> <p><u> </u> <i>Budgeted Priorities</i></p> <p><u> </u> <i>Customer Service</i></p> <p><u> </u> <i>ECC Project</i></p> <p><u> </u> <i>Workforce Dev.</i></p> <p><u> </u> <i>Audit Response</i></p> <p><u> </u> <i>Other</i> _____</p> <p style="text-align: center;">(Describe)</p> |
| <p>County Mgr. Priority (Circle One): <i>People</i> <u><i>Service</i></u> <i>Technology</i> <i>Fiscal Responsibility</i></p> <p>Coordinate the development of standard construction language and standard construction policies and procedures, and formats.</p> <p>CICC has been in the process of developing electronic drafts of standard RTAs, CAs, and COs, with accompanying standardized memorandums, and integrating them into the capital database so that they can be accessed, completed and processed electronically. In addition, CICC has been in the process of developing an Administrative Order on Capital Improvements Construction Reporting Requirements, Acquisition of Professional Services, Construction Contracting, and Change Orders to supercede AO 3-33, 3-14, and 3-28. This comprehensive AO is scheduled undergo review by construction contracting departments and finalization during the next quarter.</p> | <p><u> </u> <i>Strategic Plan</i></p> <p><u> x </u> <i>Business Plan</i></p> <p><u> </u> <i>Budgeted Priorities</i></p> <p><u> </u> <i>Customer Service</i></p> <p><u> </u> <i>Workforce Dev.</i></p> <p><u> </u> <i>ECC Project</i></p> <p><u> </u> <i>Audit Response</i></p> <p><u> </u> <i>Other</i> _____</p> <p style="text-align: center;">(Describe)</p> |
| <p>County Mgr. Priority (Circle One): <i>People</i> <u><i>Service</i></u> <i>Technology</i> <i>Fiscal Responsibility</i></p> <p>Streamline the A&E selection process and reduce the amount of time it takes to complete the solicitation process from Request to Initiate to the conclusion of negotiations.</p> <p>The A&E division transferred from DPM to CICC on January 6, 2003. During the second quarter, 8 solicitations were advertised, and 19 proposals were received for the 2 solicitations submitted. A total of 4 solicitations were completed through negotiation during this quarter; processing time ranged from 130 days to 286 days, averaging 214 days. The A&E unit is considering requesting company information required for pre-qualification on an annual basis rather than at each submittal and calculating selection committee member scores electronically to reduce processing time. See attached spreadsheet for data on solicitations and proposals submitted.</p> | <p><u> </u> <i>Strategic Plan</i></p> <p><u> x </u> <i>Business Plan</i></p> <p><u> </u> <i>Budgeted Priorities</i></p> <p><u> </u> <i>Customer Service</i></p> <p><u> </u> <i>Workforce Dev.</i></p> <p><u> </u> <i>ECC Project</i></p> <p><u> </u> <i>Audit Response</i></p> <p><u> </u> <i>Other</i> _____</p> <p style="text-align: center;">(Describe)</p> |

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County Mgr. Priority (Circle One): *People* *Service* *Technology* *Fiscal Responsibility*

To enhance current services provided to user departments and the professional community by providing essential information and training and increasing participation of local consultants in the EDP.

During the past quarter, the A&E unit provided 9 training and information workshops on proposal preparation, the selection committee process, and on the EDP for both industry professionals and user departments (Housing, Aviation, and GSA). See attached spreadsheet on training information.

☐ *Strategic Plan*
☒ *Business Plan*
☐ *Budgeted Priorities*
☐ *Customer Service*
☐ *Workforce Dev.*
☐ *ECC Project*
☐ *Audit Response*
☐ *Other* _____
(Describe)

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PERSONNEL SUMMARY

A. Filled/Vacancy Report

| NUMBER OF FULL-TIME POSITIONS* | Filled as of September 30 of Prior Year | Current Year Budget | Actual Number of Filled and Vacant positions at the end of each quarter | | | | | | | |
|---|--|---------------------------|--|--------|-----------|--------|-----------|--------|-----------|--------|
| | | | Quarter 1 | | Quarter 2 | | Quarter 3 | | Quarter 4 | |
| | | | Filled | Vacant | Filled | Vacant | Filled | Vacant | Filled | Vacant |
| | 15 (1) | 33 (2) | 27 | 6 | 27 | 6 | | | | |

* Public Safety Departments should report the sworn versus non-sworn personnel separately and Departments with significant part-time, temporary or seasonal help should report these separately.

Notes:

- (1) At the close of FY 2002, CICC had 13 budgeted positions and 5 overage positions added in response to the additional tasks placed on CICC by the Manager in January, 2002 including responsibility for the development of a centralized capital database, development of standardized construction contracting procedures and documents, and the creation of an in-house County training program for construction management personnel. Three of the overage positions (2 Capital Improvement Analysts and 1 CM3) were vacant as of 9/30/02.
- (2) The current year budgeted positions include the 18 CICC positions, 13 A&E Selection and Specifications positions transferred to CICC from DPM, 1 MCC position transferred to CICC from DPM, and 1 EDP position transferred to CICC from DBD in the beginning of the 2nd quarter of FY 2003. As of the end of the 2nd quarter, there were six vacant positions including a PE, a CM2, 2 A&E Consultant Selection Coordinators, a Division Chief, Contracts & Standards position reclassified from a Sr. Procurement Agent position, and a CM1.

B. Key Vacancies

Recruitment is underway for the A&E Consultant Selection Coordinators and the Division Chief. CICC expects all positions to be filled during the 3rd quarter.

C. Turnover Issues

None

D. Skill/Hiring Issues

None

E. Part-time, Temporary and Seasonal Personnel

(Including the number of temporaries long-term with the Department)

N/A

F. Other Issues

None

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FINANCIAL SUMMARY

(All Dollars in Thousands)

| | PRIOR YEAR Actual | CURRENT FISCAL YEAR | | | | | | |
|--|-----------------------------|---------------------------|---------|---------|--------------|---------|-------------|--------------------------|
| | | Total Annual Budget | Quarter | | Year-to-date | | | |
| | | | Budget | Actual | Budget | Actual | \$ Variance | % of Annual Budget |
| Revenues /Reimburse ments | | | | | | | | |
| ♦ SWU | 343,000 | | | | | | | |
| ♦ QNIP | 507,000 | | | | | | | |
| ♦ Imp Fee | 224,000 | | | | | | | |
| ♦ FEMA | 115,000 | | | | | | | |
| ♦ Tree Canopy | 40,000 | | | | | | | |
| ♦ Loan Prog. | 81,000 | | | | | | | |
| ♦ CWF* | | 1,843,000 | | | | | | |
| Total | 1,310,000 | 1,843,000 | | | | | | |
| Expense* | | | | | | | | |
| ♦ Sal/Frg | 1,020,000 | 1,441,000 | 360,250 | 452,139 | 1,441,000 | 747,494 | | 51.87% |
| ♦ Oper. | 275,000 | 386,500 | 96,625 | 189,921 | 386,500 | 224,245 | | 58.02% |
| ♦ Capital | 14,100 | 15,500 | 3,875 | 4,111 | 15,500 | 11,139 | | 71.86% |
| Total | 1,310,000 | 1,843,000 | 460,750 | 646,171 | 1,843,000 | 982,878 | | 53.33% |

* Expenditures may be reported by activity as contained in your budget or may be reported by category (personnel, operating and capital).

Equity in pooled cash (for proprietary funds only) N/A

| Fund/ Subfund | Prior Year | Projected at Year-end as of | | | |
|------------------|------------|-----------------------------|-----------|-----------|-----------|
| | | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 |
| | | | | | |
| | | | | | |
| | | | | | |
| Total | | | | | |

Comments:

(Explain variances, discuss significant in-kind services, provide status of aged receivables at 30-60-90-+ days and those scheduled for write-off, if applicable)

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STATEMENT OF PROJECTION AND OUTLOOK

The Department projects to be within authorized budgeted expenditures and projects that available revenues will exceed expenses except as noted below:

Notes and Issues:

(Summarize any concern or exception which will prohibit the Department from being within authorized budgeted expenditures and available revenues)

During the second quarter, CICC added 15 positions and their corresponding budgets from other departments including \$823,000 for 13 A&E Selections and Specifications positions from DPM, \$62,000 for 1 position from DPM associated with MCC administration, and \$72,000 for 1 position from DBD associated with the EDP. This transfer of positions and budget brings the FY 2003 CICC budget to \$2,800,000 and 33 positions. A mid-year supplemental budget of \$957,000 is being requested during the 3rd quarter to enable CICC to meet these increased expenditures. Corresponding revenue will be made available from the Capital Working Fund to support the transferred positions and budget. By agreement with OMB, any excess resulting from savings at the end of the year will be split, with 50% going to CICC.

DEPARTMENT DIRECTOR REVIEW

The Department Director has reviewed this report in its entirety and agrees with all information presented including the statement of projection and outlook.

Signature

Date _____

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QNIP I & 2 Expenditure and Measures Summary through 3/31/03

| Variable | Sidewalks | Local Drainage | Resurfacing | Major Drainage | Parks | Other | Total |
|-----------------------------|------------|-------------------|-------------|-------------------|------------|-----------|------------|
| QNIP 1 Expenditures | | | | | | | |
| Hard Cost | 20,291,732 | 11,287,266 | 4,585,290 | 17,115,190 | 12,786,838 | 3,432,917 | 69,499,233 |
| Soft Cost | 6,264,571 | 4,755,550 | 1,907,338 | 8,900,045 | 806,749 | 50,664 | 22,684,917 |
| Total | 26,556,570 | 16,042,816 | 6,492,628 | 26,015,235 | 13,593,587 | 3,483,581 | 92,184,417 |
| QNIP 2 Expenditures | | | | | | | |
| Hard Cost | 1,811,200 | 1,087,382 | 2,924,856 | | 2,044,076 | | 7,867,514 |
| Soft Cost | 516,381 | 222,367 | 546,660 | | 12,968 | | 1,298,376 |
| Total | 2,327,581 | 1,309,749 | 3,471,516 | | 2,057,044 | | 9,165,890 |
| Measures | | | | | | | |
| QNIP 1 LF/Repair | 998,363 | | | | | | 998,363 |
| QNIP 1 LF/New | 1,172,347 | | | | | | 1,172,347 |
| QNIP 2 LF/Repair | 396,897 | | | | | | 396,897 |
| QNIP 2 LF/New | 368,833 | | | | | | 368,833 |
| Pipes (Local/Major) | | 305,378 | | | | | 305,378 |
| Structures (Local/Major) | | 5,058 | | | | | 5,058 |
| Asphalt | | | 276,520 | | | | 276,520 |

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Impact Fee Balances: the following table summarizes the balance of available funds as of 3/31/03 by Impact Fee category and district.

| Impact Fee District | Net Available Funds by Type of Impact Fee Project | | | | |
|----------------------|---|---------------|-----------|-------------|------------|
| | Roadway | Fire & Rescue | Police | Parks/Rec. | Total |
| District 1 | | | | | |
| Net Funds 9/30/02 | 16,444,679 | 1,888,279 | 680,962 | (1,637,205) | 17,376,715 |
| Rev. 10/1/01-3/31/03 | 1,303,417 | 95,100 | 36,507 | 48,021 | 1,483,045 |
| Exp. 10/1/01-3/31/03 | 2,688,763 | 23,247 | 86,281 | 25,053 | 2,823,344 |
| Net Funds 3/31/03 | 15,059,333 | 1,960,132 | 631,188 | (1,614,237) | 16,036,416 |
| District 2 | | | | | |
| Net Funds 9/30/02 | 7,004,602 | 2,506,740 | 12,075 | 6 | 9,523,423 |
| Rev. 10/1/01-3/31/03 | 1,514,854 | 143,702 | 9,891 | 0 | 1,668,447 |
| Exp. 10/1/01-3/31/03 | 2,187,923 | 40,941 | 0 | 0 | 2,228,864 |
| Net Funds 3/31/03 | 6,331,533 | 2,609,501 | 21,966 | 6 | 8,963,006 |
| District 3 | | | | | |
| Net Funds 9/30/02 | 20,062,821 | 6,087,039 | 2,240,989 | 1,603,948 | 29,994,797 |
| Rev. 10/1/01-3/31/03 | 981,395 | 399,012 | 57,945 | 55,969 | 1,494,321 |
| Exp. 10/1/01-3/31/03 | 311,699 | 933,847 | 274,591 | 14,119 | 1,534,256 |
| Net Funds 3/31/03 | 20,732,517 | 5,552,204 | 2,024,343 | 1,645,798 | 29,954,862 |
| District 4 | | | | | |
| Net Funds 9/30/02 | 3,735,110 | 2,972,095 | 332,766 | 1,412,065 | 8,452,036 |
| Rev. 10/1/01-3/31/03 | 892,488 | 226,959 | 20,132 | 191,398 | 1,330,977 |
| Exp. 10/1/01-3/31/03 | (116,937) | 59,231 | 55,352 | 183,246 | 180,892 |
| Net Funds 3/31/03 | 4,744,535 | 3,139,823 | 297,546 | 1,420,217 | 9,602,121 |
| District 5 | | | | | |
| Net Funds 9/30/02 | 21,408,075 | N/A | 264,710 | 8,255,052 | 29,927,837 |
| Rev. 10/1/01-3/31/03 | 1,254,810 | | 51,218 | 443,259 | 1,749,287 |
| Exp. 10/1/01-3/31/03 | 753,634 | | 53,160 | 576,285 | 1,383,079 |
| Net Funds 3/31/03 | 21,909,251 | | 262,768 | 8,122,026 | 30,294,045 |
| District 6 | | | | | |
| Net Funds 9/30/02 | 6,376,621 | N/A | (113,842) | 14,498,220 | 20,760,999 |
| Rev. 10/1/01-3/31/03 | 519,530 | | 2,259 | 1,557,514 | 2,079,303 |
| Exp. 10/1/01-3/31/03 | 253,482 | | 0 | 1,233,064 | 1,486,546 |
| Net Funds 3/31/03 | 6,642,669 | | (111,583) | 14,822,670 | 21,353,756 |

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| Impact Fee District | Net Available Funds by Type of Impact Fee Project | | | | |
|-----------------------------|---|---------------|-----------|------------|-------------|
| | Roadway | Fire & Rescue | Police | Parks/Rec. | Total |
| District 7 | | | | | |
| Net Funds 9/30/02 | 2,531,789 | N/A | 15,982 | 1,105,165 | 3,652,936 |
| Rev. 10/1/01-3/31/03 | 368,818 | | 110 | 88,189 | 457,117 |
| Exp. 10/1/01-3/31/03 | 84,525 | | 0 | 20,210 | 104,735 |
| Net Funds 3/31/03 | 2,816,082 | | 16,092 | 1,173,144 | 4,005,318 |
| District 8 | | | | | |
| Net Funds 9/30/02 | 7,527,240 | N/A | 1,104,857 | 1,046,134 | 9,678,231 |
| Rev. 10/1/01-3/31/03 | 924,801 | | 192,778 | 137,951 | 1,255,530 |
| Exp. 10/1/01-3/31/03 | 482,870 | | 175,687 | 114,952 | 773,509 |
| Net Funds 3/31/03 | 7,969,171 | | 1,121,948 | 1,069,133 | 10,160,252 |
| District 9 | | | | | |
| Net Funds 9/30/02 | 1,219,105 | N/A | 69,581 | (216) | 1,288,470 |
| Rev. 10/1/01-3/31/03 | 475,352 | | 9,671 | 0 | 485,023 |
| Exp. 10/1/01-3/31/03 | 1,012,935 | | 28,562 | 0 | 1,041,497 |
| Net Funds 3/31/03 | 681,522 | | 50,690 | (216) | 731,996 |
| Total | | | | | |
| Net Funds 9/30/02 | 86,310,042 | 13,454,153 | 4,608,080 | 26,283,169 | 130,655,444 |
| Rev. 10/1/01-3/31/03 | 8,235,465 | 864,773 | 380,511 | 2,522,301 | 12,003,050 |
| Exp. 10/1/01-3/31/03 | 7,658,894 | 1,057,266 | 673,633 | 2,166,929 | 11,556,722 |
| Net Funds 3/31/03 | 86,886,613 | 13,261,660 | 4,314,958 | 26,638,541 | 131,101,772 |

Status of FEMA Flood Management Projects as of 5/13/03

| Scope of Work | HURRICANE IRENE | | NO NAME STORM | | | TOTAL | | |
|--------------------------------|--------------------|--------------------|--------------------|-------------------|--------------------|--------------------|-------------------|--------------------|
| | Approved | Total | Approved | Pending | Total | Approved | Pending | Total |
| PWs | 290 | 290 | 3,174 | 35 | 3,209 | 3,464 | 35 | 3,499 |
| DRAINAGE (new) | 37,218,745 | 37,218,745 | 25,226,008 | - | 25,226,008 | 62,444,752 | - | 62,444,752 |
| DRAINAGE (update) | 7,648,592 | 7,648,592 | 346,408,889 | 412,211 | 346,821,100 | 354,057,481 | 412,211 | 354,469,692 |
| SECONDARY CANAL DREDGING | 2,491,432 | 2,491,432 | 216,243,785 | 87,205,979 | 303,449,764 | 218,735,217 | 87,205,979 | 305,941,196 |
| STORM DRAIN CLEAN OUT | 17,602,047 | 17,602,047 | - | - | - | 17,602,047 | - | 17,602,047 |
| TOTAL DRAINAGE | 64,960,816 | 64,960,816 | 587,878,682 | 87,618,190 | 675,496,872 | 652,839,497 | 87,618,190 | 740,457,687 |
| ROAD RECONSTRUC. | 26,429,322 | 26,429,322 | 16,925,036 | - | 16,925,036 | 43,354,358 | - | 43,354,358 |
| ROAD RESURFACING | 10,789,423 | 10,789,423 | 8,300,972 | - | 8,300,972 | 19,090,395 | - | 19,090,395 |
| SIDEWALK REPAIR | 138,553 | 138,553 | - | - | - | 138,553 | - | 138,553 |
| SUBTOTAL | 102,318,113 | 102,318,113 | 613,104,689 | 87,618,190 | 700,722,879 | 715,422,802 | 87,618,190 | 803,040,992 |
| OTHER DEPARTMENTS | 11,413,155 | 11,413,155 | 7,645,525 | - | 7,645,525 | 19,058,680 | - | 19,058,680 |
| TOTAL | 113,731,268 | 113,731,268 | 620,750,214 | 87,618,190 | 708,368,404 | 734,481,482 | 87,618,190 | 822,099,672 |

Tree Purchases by Tree Species and Adopt-a-Tree Event: 2002

CICC selected, inspected, tagged, and purchased 19,967 trees for the 10 DERM hosted Adopt-a-Tree distribution events held in 2002. During the first three months of 2003, CICC has been working with vendors and DERM to prepare for the selection and purchase of trees for the 2003 events beginning April 21.

| ACTUAL PURCHASES BY TREE SPECIES | CALENDAR YEAR 2002 ADOPT-A-TREE EVENTS | | | | | | | TOTAL |
|--|--|--------|--------|--------|--------|--------|--------|--------|
| | May-02 | Jun-02 | Jul-02 | Aug-02 | Sep-02 | Oct-02 | Nov-02 | |
| Arcerola | | 201 | | | | 413 | | 614 |
| Avocados | 500 | | | | | 721 | | 1,221 |
| Carambolas | | | | | 450 | | | 450 |
| Cassia | | | 496 | | 830 | 172 | | 1,498 |
| Copperpod | | | | | | 200 | | 200 |
| Dahoon Holly | 259 | | | | | 500 | | 759 |
| Green Buttonwoods | | | | | | 200 | | 200 |
| Inkwood | | | | | | 225 | | 225 |
| Jackfruit | | | 478 | 284 | | | | 762 |
| Jamaican Dogwood | | | | | | | | 0 |
| Lancepods | | | | 504 | | | | 504 |
| Longan | | | 476 | | 504 | | 500 | 1,480 |
| Lychee | | | 200 | | | 1,130 | | 1,330 |
| Mango | 1,000 | 1,001 | | 200 | | | 1000 | 3,201 |
| Orange Geigers | | 450 | | | | 203 | 500 | 1,153 |
| Paradise Trees | | 330 | | 495 | | | 195 | 1,020 |
| Pigeon Plum | | | 500 | | 354 | | 493 | 1,347 |
| Queensland Crepe | | | 668 | | | 314 | | 982 |
| Sapodillas | | | | 428 | | | | 428 |
| Seagrape | | | | | | 455 | 50 | 505 |
| Sugar Apple | | | 450 | | | 290 | 500 | 1,240 |
| Vera Wood | 250 | | | | | | | 250 |
| White Geiger | | | | | | 148 | | 148 |
| Wild Tamarind | | | 450 | | | | | 450 |
| PURCHASE TOTAL: | 2,009 | 1,982 | 3,718 | 1,911 | 2,138 | 4,971 | 3,238 | 19,967 |

Departmental Quarterly Performance Report

Department Name:

Reporting Period:

Expedite Actions

This includes coordinating and reviewing for completeness and accuracy Requests to Advertise (RTA), Contract Awards, Change Orders/Amendments, and Professional Services Agreements for all funded capital improvement projects or unanticipated funded capital repair or rehabilitation projects for all departments. This oversight function entrusted to CICC, as approved by Expedite Ordinance 00-104, has provided for the expeditious processing of the following actions for the period of January 1 through March 31, 2003 by department and contract type. Each action represents a document signed by the County Manager that did not have to go before the BCC as an agenda item.

| DEPT | Contract Type | RTA | Contract Award | | Change Order | | Total Actions | |
|-------|---------------|-----|----------------|------------|--------------|---------|---------------|------------|
| | | | Number | Amount | Number | Amount | Actions | Amount |
| DERM | Construction | 0 | 3 | 35,000,000 | 0 | 0 | 3 | 35,000,000 |
| GSA | CM At Risk | 1 | 0 | 0 | 0 | 0 | 1 | 0 |
| MDAD | PSA | 2 | 0 | 0 | 0 | 0 | 2 | 0 |
| MDAD | Construction | 1 | 0 | 0 | 0 | 0 | 1 | 0 |
| MDHA | Construction | 3 | 0 | 0 | 0 | 0 | 3 | 0 |
| OCED | Construction | 0 | 0 | 0 | 1 | 0 | 1 | 0 |
| P&R | PSA | 1 | 0 | 0 | 0 | 0 | 1 | 0 |
| P&R | Construction | 0 | 2 | 2,323,021 | 1 | 33,340 | 3 | 2,356,361 |
| P&R | CM At Risk | 0 | 1 | 1,851,003 | 0 | 0 | 1 | 1,851,003 |
| PWD | Construction | 1 | 0 | 0 | 5 | 165,000 | 6 | 165,000 |
| WASD | PSA | 1 | 0 | 0 | 0 | 0 | 1 | 0 |
| WASD | Construction | 7 | 3 | 3,584,623 | 0 | 0 | 10 | 3,584,623 |
| WASD | Design Build | 1 | 0 | 0 | 0 | 0 | 1 | 0 |
| TOTAL | | 18 | 9 | 42,758,647 | 7 | 198,340 | 34 | 42,956,986 |

Departmental Quarterly Performance Report

Department Name:

Reporting Period:

Equitable Distribution Program PSAs

During the second quarter, CICC assumed responsibility for coordinating and reviewing A&E PSAs with pre-qualified A&E consultants participating in the EDP pool. As of April 25, 2003, CICC processed 112 EDP PSA work orders for construction projects less than \$1M to 93 firms. The table below shows the breakdown of these EDP projects by department along with the number of remaining Miscellaneous Consultant Agreements, along with the Agreement balances, issued prior to the creation of the EDP.

| Miscellaneous Consultants Agreements vs. Equitable Distribution Program Activity Report as of April 25, 2003 | | | | | | | |
|--|------------------------|--------------------|-------------------|--------------------------|--------------------------|-----------------------|------------------|
| DEPARTMENT | Misc PSAs Issued | Award Amounts | S.O. Issued | Misc PSAs Balances | DESCRIPTION | EDP PSAs Issued | TOTAL AMOUNT |
| BUILDING CODE | 0 | 0 | 0 | 0 | Arch/Eng | 1 | 50,000 |
| CICC | 0 | 0 | 0 | 0 | Arch/Eng | 1 | 23,000 |
| SEAPORT | 4 | 8,000,000 | 3,450,789 | 4,549,211 | Arch/Eng | 9 | 270,672 |
| SOLID WASTE | 4 | 4,000,000 | 1,445,224 | 2,554,776 | Engineering | 0 | 0 |
| GSA/ADA | 5 | | | 0 | Arch/Eng | 15 | 635,700 |
| MDHA | 5 | 2,500,000 | 1,665,565 | 834,435 | Arch/Eng | 18 | 373,920 |
| MDAD | 21 | 38,870,585 | 25,041,589 | 13,828,996 | Arch/Eng | 34 | 2,109,980 |
| DERM-E98-DERM-01 | 8 | 59,990,000 | 29,440,059 | 30,549,941 | A/E/Ldscp/Surv | 5 | 159,200 |
| DERM-E99-DERM-02 | 5 | 1,500,000 | 701,868 | 798,132 | Engineering | | |
| FIRE | 0 | 0 | 0 | 0 | Arch/Eng | 4 | 109,000 |
| WASD | 0 | 0 | 0 | 0 | Engineering | 2 | 85,000 |
| JMH/PHT | 0 | 0 | 0 | 0 | Engineering | 3 | 47,000 |
| MPO | 1 | 1,500,000 | 0 | 0 | Engineering | 3 | 110,000 |
| PWRK | 3 | 1,500,000 | | | Engineering | 5 | 220,000 |
| MDTA | 6 | 4,500,000 | 3,384,478 | 1,115,522 | Engineering | 0 | 0 |
| PARKS | 29 | 18,364,500 | 4,314,561 | 14,049,939 | Arch/Eng | 12 | 340,635 |
| Total Misc. PSA | 91 | 140,725,085 | 69,444,133 | 68,280,952 | Total EDP/PSA | 112 | 4,534,107 |
| Pre-Qualified EDP Firms | 215 | | | | | | |

Departmental Quarterly Performance Report

Department Name:

Reporting Period:

Miscellaneous Construction Contract Requests

During the second quarter, CICC fully implemented an ADPICS integrated electronic MCC review of departmental requests for MCC funds for a variety of construction needs including facility repairs, renovations, demolitions, and new construction under \$1M. The table below identifies the number of requests approved by department and value.

| Using Department | Number of Releases/Work Orders | Total Amount Awarded First Quarter-03 |
|------------------|--------------------------------|---------------------------------------|
| Aviation | 19 | \$1,808,478 |
| Correction | 9 | \$68,048 |
| Fire | 6 | \$849,078 |
| GSA | 70 | \$510,856 |
| Library | 2 | \$390 |
| Park & Rec. | 24 | \$1,114,719 |
| Sea Port | 11 | \$127,986 |
| Solid Waste | 8 | \$931,512 |
| WASD | 17 | \$135,095 |
| | | |
| Total | 166 | \$5,546,162 |

Departmental Quarterly Performance Report

Department Name:

Reporting Period:

Architectural & Engineering Solicitations Advertised, Submitted and Completed Through Negotiations & A&E Workshops During Second Quarter

| No. Solicitations Advertised | | No. Solicitations Submitted | | No. of Proposals Received | No. Solicitations Completed Through Negotiations | | | Work Days |
|------------------------------|---------|-----------------------------|---------|---------------------------|--|----------|---------|-----------|
| 8 | | 2 | | 19 | 4 | | | 855 |
| | | Average: | | 10 | Average: | | | 214 |
| A02-MDAD-02 | 3/21/03 | DB02-FIRE-01 | 2/28/03 | 8 | A01-GSA-02,E | 3/14/02 | 1/13/03 | 218 |
| A02-MDAD-03 | 3/21/03 | E02-WASD-03 | 3/7/03 | 11 | A01-GSA-03,E | 3/14/02 | 1/16/03 | 221 |
| A03-VIZ-01 | 3/19/02 | | | | E01-MDT-02,E | 12/28/01 | 1/31/03 | 286 |
| DB02-FIRE-01 | 1/15/03 | | | | E02-SEA-01 | 9/23/02 | 3/21/03 | 130 |
| E02-WASD-03 | 1/13/03 | | | | | | | |
| E03-DERM-01 | 2/19/03 | | | | | | | |
| E03-WASD-01 | 3/14/03 | | | | | | | |
| E03-WASD-02 | 3/14/03 | | | | | | | |
| | | | | | | | | |

Architectural & Engineering Workshops: 2nd Quarter

| No. of Proposal Preparation Workshops | No. of Industry Workshops | No. of Selection Committee Workshops | No. of Departmental EDP/ PPE Workshops |
|---------------------------------------|---------------------------|--------------------------------------|--|
| 2 | 2 | 2 | 3 |
| | | | |
| 2/25/03 | 1/22/02 | 1/29/03 | MDHA |
| 3/25/03 | 2/14/03 | 2/5/03 | MDAD |
| | | | GSA |